

## SELWORTHY CHURCH

### PAROCHIAL CHURCH COUNCIL ANNUAL PAROCHIAL CHURCH MEETING

17.30 Monday, 12 April, 2021 (by Zoom)  
ACTION MINUTES

**PRESENT:** Reverend Stephen Humphreys, Reverend Ann Gibbs, Joy Roscoe (Church Warden), Andy Milne (Church Warden) Janet Milne (Secretary) Harry Crawford, Maggie Good, Pippa Prideaux, Liz O'Keefe (Synod Rep)  
Peter Cartwright, Ian Partington.

ITEM	ACTION	BY WHOM	COMPLETE
a. Prayers	Prayers took place.	Rev Stephen Humphreys	
b. Apologies	David Quick sent a letter of apology, stating that he would not be putting his name forward for re-election due to retirement, however he would be on call for support and any queries he may be able to assist with he would be very happy to do so. Jenny Quick was also happy to help and support for advice.  Liz O'Keefe sadly could not connect but was happy to go forward with the Synod Representative role.  Penny Webber sent apologies.		
c. Minutes of previous APCM.	Unfortunately the Committee were not able to produce last year's minutes despite efforts to locate them. When found they would discuss any matters arising and actions at a future meeting.		
d. Matters arising:	Minutes of last meeting were recorded and proposed by - Rev Stephen Humphreys seconded by - Joy Roscoe		
e. Election of officers	i. PCC Members - Proposed by Rev Stephen Humphreys that all members be re-elected en bloc. Seconded by Rev Ann Gibbs  ii. Synod Representative -  Liz O'Keefe - Proposed by - Maggie Good Seconded by - Andy Milne		

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f. Reports	<p>i. Treasurers Report - Stephanie Blake - The auditors report had been circulated. The Chairman proposed that these should be accepted, this was seconded by the secretary and was unanimously approved by all present.</p> <p>Lengthy discussion took place regarding the Parish Share and the amount expected, and it was felt due to the Church being closed during Covid and the financial position so precarious due to lack of income, a motion was proposed by Andy Milne, seconded by Harry Crawford that the outstanding parish share of £7570 would not be paid until such time our financial position had been recovered. It was explained that should this amount be paid this will leave the church with a surplus of £5,305 which in reality is £4,148 as we do not have immediate access to the CBF account. Shortly we are anticipating the Ecclesiastical Insurance Invoice that will be in the region of £1500 to £2000 effectively leaving just over £2000 in the bank account to deal with all other costs.</p> <p>The motion was unanimously agreed. Ex officio members were not asked to vote on this matter.</p> <p>It was pointed out that two formal emails had been sent to the Diocese by Andy Milne explaining the precarious financial situation should the diocese insist on the parish share being paid. The first sent 16 February needed a prompt message, and another sent on 2 March to gain an acknowledgement of receipt. As no further response was received a second message sent 26 March once the draft end of year accounts had been prepared asking that a response should be received by this APCM. Once again there has been no acknowledged to assist with the problem or even a suggestion that the situation could be resolved. The Committee felt that this was not helpful when they had given so much in previous years.</p> <p>ii. Electoral Roll Report - due to John Dyer (previous Churchwarden) had been sadly hospitalised and still recovering the Electoral Roll had not been up-dated. Rev Ann Gibb suggested a new Roll be put together, however the Committee agreed that Rev Stephen Humphreys visit John and collect the paperwork to up-date. Pippa Prideaux agreed to take on the roll of Electoral Role Officer with support and advice, proposed by Maggie Good and Seconded by Peter Cartwright.</p> <p>iv. Churchwardens Report (including Fabric Report) Joy Roscoe gave her report and wished to thank Andy Milne for his work at the Church, Maggie Good and Liz O'Keefe for their hard work cleaning both churches, in Selworthy and Lynch, and to Liz for spending so many hours on the profile of the new Rector with herself, the applications were now in and short listing was now due and a new incumbent would hopefully be in post in the near future.</p>		

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	<p>Andy Milne gave his report on the fabric of the Church - this confirmed that the structure of the church was sound and weathertight. To save funds the heating had been switched off over the winter which clearly was not good as far as the 'soft furnishings' were concerned but this was the only mechanism to save funds. Bats remain a problem, when the diocese was asked how to deal with these endangered species they seemed to be keener to retain them rather than find environmentally sound methods to reduce their impact on the church interior. The new combination lock has proved to be helpful, however Rev Humphreys will retain the main key until such time a new 'key guardian' can be found. There are a number of repairs that need dealing with (gates at Lynch and the graveyard) that require attention. Thanks was given the Selworthy Parish Council who donated to the repair of the path and grounds during the summer, this was hugely appreciated. Thanks to the 'Selworthy Scratchers' who have been attending 1st Monday each month to tidy the external grounds until the maintenance contract can be fully resumed. Finally Andy Milne has had a long conversation with the Insurers and is anticipating a long list of action (and costs) that will require attention to ensure that the church retains full insurance cover in the future.</p> <p>vi. Benefice Matters</p> <p>v. Clergy Report - Rev Stephen Humphreys gave his report -</p> <p>'This has been a year unlike any that we have experienced. Nearly all the Services have had to be cancelled and the church has been locked throughout. We did manage to meet on Christmas morning and sang two carols outside the church before moving into the building for a quiet service of Holy Communion. Peter Cartwright played the organ at various points in the liturgy and sang for us from the organ loft.</p> <p>Weddings have had to be cancelled and funerals held at the grave side.</p> <p>The Treasurer will have explained our precarious finances; but I would like to thank those members of the congregation and friends of Selworthy who have continued to make a financial contribution towards our expenses.</p> <p>I would like to pay tribute to the team of Parish Gardeners who have kept the grounds of the church looking so beautiful. It is often very hard work, but I am sure that passing walkers will have appreciated their work.</p> <p>Although our worship has been only occasional, both All Saints and Lynch Chapel have been carefully cleaned, dusted and polished. Lynch Chapel especially has benefitted from this.</p>		

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	viii. Open Forum - Peter Cartwright advised Committee that the Organ was not in full use, he had spoken to the tuner who suggested a few actions he may try to resolve to alleviate the situation temporarily and also suggested it may be the cold weather due to having the heating turned off - this was as a result of the financial crisis. He would try his best until it could be resolved and the current situation could return to normal when the Church re-opened.		
g. Any other Business/ closing Prayer	Meeting was closed at 1830.		
12. Date of Next Meeting	7 June 2021		

**Signed as a true record 7 June 2021:**

**Andrew R Milne  
Church Warden.**